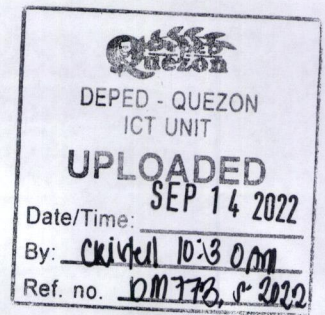




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



12 September 2022

DIVISION MEMORANDUM
DM No. 373, s. 2022

**ADVANCED TRAINING COURSE FOR LEADERS OF ADULTS (LOA)
(WOODBADGE FOR LEADERS OF ADULTS)**

To: Assistant Schools Division Superintendents
Division Chiefs
Elementary and Secondary School Heads
School Heads In-Charge of Youth Formation
BSP Coordinators
All Others Concerned

1. In reference to the **Boy Scouts of the Philippines (BSP) Quezon Council Office Memorandum No. 18, s. 2022**, this Office requests for potential participants to be endorsed to the council for referral to the Regional Office.
2. Kindly see the attached documents for your guidance and reference.
3. Participants are advised to strictly adhere to time-on-task policy, no-disruption-of-classes policy as stipulated in **DepEd Order No. 09, s. 2005** and IATF guidelines on safety and health protocols.
4. Immediate and widest dissemination of this Memorandum is earnestly desired.

ELIAS A. ALICAYA JR., EdD.
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

sgod/mamt/09/12/2022
DEPEDQUEZON-TM-SDS-04-009-003



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



Boy Scouts of the Philippines

→ **QUEZON COUNCIL**

Perez Street, 4301 Lucena City

Email Address: quezonbsp1948@gmail.com

August 22, 2022

COUNCIL OFFICE MEMORANDUM

Number 18, s. 2022

TO : All District Scout Commissioners, District School Head In-Charge of BSP and Institutional Heads

SUBJECT : **ADVANCED TRAINING COURSE FOR LEADERS OF ADULTS (LoA)
(Woodbadge for Leaders of Adults)**

1. Attached is the Regional Office Memorandum No. 10, s. 2022 RE: Advanced Course for Managers of Training (CMT)
2. All districts/schools with potential participants to this training shall immediately coordinate with the council to be able to refer to the Regional Office for available slot.
3. For your information and guidance.


JOEL R. AVILLED, PhD
Council Scout Executive

APPROVED:

ELIAS A. ALICAYA, JR., EdD
Schools Division Superintendent
& Council Scout Commissioner

Encl: STR Memo, Application to Attend & Medical Form





Boy Scouts of the Philippines
Southern Tagalog Region

Brgy. Timugan, National Highway, 4030 Los Baños, Laguna
E-mail: slr.bsp@scouts.org.ph / slr.bsp999@yahoo.com
Telephone Number +63 049 536 1626

27 July 2022

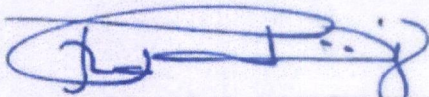
REGIONAL OFFICE MEMORANDUM
NUMBER 10, s. 2022

TO : All Scout Executives/Officers-In-Charge, Regional/Council Training Commissioners of STR/BR

SUBJECT : **ADVANCED TRAINING COURSE FOR LEADERS OF ADULTS (ATC – LOA)**

1. The BSP, Southern Tagalog Region is pleased to announce the conduct of the **Advanced Training Course for Leaders of Adults (ATC – LOA)** scheduled to be held at the Executives' Hall, Makiling National Scout Reservation, Los Baños, Laguna on 4 – 9 October 2022.
2. The Training Fee of Nine Thousand Five Hundred pesos (PhP9,500.00) will be charged each participant to defray costs for Camp Fees, Administrative, and Operations funding requirements.
3. Council Scout Executives and Local Council Training Commissioners are hereby instructed to submit to the Regional Office not later than **September 01, 2022** the following:
 - a. Complete list of the Candidates with the corresponding Basic Training Course Recognition Number, Date and Place of the training;
 - b. Authentic individual Medical Certificate from a physician;
 - c. Duly accomplished Application to Attend the Advanced Training Course for Leaders of Adults with 2 copies of the latest colored ID photo in type "A" Scout Uniform;
 - d. The Registration Fee shall be deposited to:
 - **Account Name** : **Boy Scouts of the Philippines – Rizal Council**
 - **Branch** : **Landbank – Taytay, Rizal Branch**
 - **Account Number** : **3111-061920**
4. **QUALIFICATION FOR PARTICIPATION:**
 - Currently registered with the BSP;
 - Must be an Institutional/District Head/Commissioner;
 - Must be Members of the Council Executive Board;
 - Members of the District/Municipal/Area Scouting Committees;
 - Public/Private Elementary/Secondary/Tertiary School Heads & Administrators;
 - Public/Private Offices'/Institutions' Section/Department Heads

5. All Candidates are instructed to report to the training venue at or before **2:00 o'clock in the afternoon of 04 October 2022**, complete with the following:
 - a. At least two (2) sets of the type "A" Scout Uniform (short & long pants for males and skirts for females;
 - b. Tentage for shelter.
 - c. Ample supply of civilian clothes for work, exercise, and daily wear.
 - d. One set of costume or casual wear for special occasion;
 - e. Reference materials: such as Scouting Magazines, Scout Books, Publications, etc.
 - f. Musical instruments: such as guitar, harmonica, violin, organ, etc;
 - g. Flashlight, raincoat, hat, sweater, shoe polish, mobile phone, camera, laptop, and other personal/optional needs such as maintenance medicine and medical instruments, etc.
 - h. Everybody is discouraged from bringing luxurious jewelries, important documents not needed during the training, excessive cash, etc. which are prone to get lost, be stolen, or be unnecessarily damaged.
6. Expenses which may be incurred relative to this training event can be charged against available local funds subject to the usual accounting and auditing procedures.
7. All concerned Council Scout Executives/Officers-In-Charge are advised to confirm the attendance of the **herein listed participants and members of the Staff not later than 25 September 2022** to give the Regional Training Commissioner ample time to make the necessary adjustments considering **that this will serve as their Travel Order.**
8. All concerned are highly encouraged to give this their priority attention to allow the greatest majority of the Leaders of Adults who are willing to take the training event, and exercise absolute prudence in complying with the above-cited procedures and requirements.
9. For your information, appropriate action, immediate dissemination and compliance.



RODOLFO C. PANGILINAN
Regional Scout Director, STR



BOY SCOUTS OF THE PHILIPPINES
National Office
Manila

2X2 PHOTO
(TYPE "A"
UNIFORM)

APPLICATION TO ATTEND

ADVANCED TRAINING COURSE FOR LEADERS OF ADULTS (LoA)

PSC-APR, Makiling Camp, Los Baños, Laguna
October 4 - 9, 2022

Name: _____ Nickname: _____
(Surname) (Given Name) (Middle Name)

Mailing Address: _____

E-mail: _____ Mobile No. _____ Tel. No. _____

Date of Birth: _____ Age _____ Place of Birth: _____

Civil Status: _____ Religion: _____

Business/School Address: _____

Scouting Position: _____ Unit & No. _____

Registration Status: Expiry Date: _____ Cert. No. _____

Training Certificates received to qualify you to attend this course:

For ATC: BTC Course Recognition No. _____ Date Issued: _____

_____ *Date filed*

_____ *Signature of Applicant*

LOCAL COUNCIL OFFICE ACTION

After verification of the above information, we hereby recommend the acceptance of the above-named Scouter-Commissioner to attend the aforementioned course.

Recommending Acceptance:

Endorsed:

*Deputy Council Scout Commissioner
for Leadership Training*

Council Scout Executive

_____ *Date*

REGIONAL OFFICE ACTION

Verified:

By: _____

Date: _____

Approved: **RODOLFO C. PANGILINAN**

Regional Scout Director

NATIONAL OFFICE ACTION

Processed by:

By: _____

Date: _____

Noted: _____

*Director, Program & Adult
Resources Development*

BOY SCOUTS OF THE PHILIPPINES

ADVANCED TRAINING COURSE (ATC)
COURSE FOR MANAGERS OF LEARNING (CML) COURSE FOR MANAGERS OF TRAINING (CMT)
Philippine Scouting Center for Asia Pacific Region * Makiling, Los Baños, Laguna

MEDICAL EXAMINATION FORM

Form with fields: Last Name, First Name, Middle Name, Sex, Age, Civil Status, Mailing Address, Date of Birth, Place of Birth, Next of Kin (Relationship), Address, Tel. No., Date of Examination, Purpose of Examination

CLINICAL EVALUATION

PHYSICIAN'S FINDINGS
(Normal / Abnormal)

DESCRIBE ABNORMALITY IN DETAIL ENTER PERTINENT NUMBER FOR EVERY COMMENT

13 numbered list of body parts for clinical evaluation: 1. EYES, 2. EARS, 3. NOSE, 4. THROAT, 5. TEETH, 6. LUNGS, 7. HEART, 8. ABDOMEN, 9. GENETALIA, 10. POSTURE, 11. EXTREMETIES, 12. SKIN, 13. IDENTIFYING MARKS

MEASUREMENTS AND OTHER FINDINGS

WEIGHT: (kg.) _____ HEIGHT: (cm.) _____ Color of Hair _____ Color of Eyes _____
BLOOD PRESSURE (SITTING) SYSTOLIC: _____ DIASTOLIC: _____
Vision: Distant Vision : Right _____ Left _____
Near Vision : Right _____ Left _____
Hearing: (Ears) : Right _____ Left _____
Past Medical History : Serious diseases, operations, injury, etc. _____

LABORATORY FINDINGS

Blood Examination : Type _____ etc. _____
Urinalysis : Albumin _____ Sugar _____ Microscopic _____
Chest X-ray : Date Taken _____ Results _____
Electrocardiogram : Date Taken _____ Results _____
Other Tests :

REMARKS & RECOMMENDATION

Signature of Examinee

Medical Examiner
License No. _____